



Training theme:	NPMS Website Orientation and Data Entry
Theme Aims:	Geared towards beginners and newcomers to the scheme, the orientation of the Website and data entry presentation aims to provide a tour of the site and its features, along with the data functions to support the user experience. It is hoped this training will provide a useful reference document to support volunteers in undertaking data entry tasks on site.
After following this presentation, you should:	Be able to navigate confidently around the NPMS website. Review and edit your personal account as needed. Request a survey square. Create and submit plot locations for your survey square. Feel confident in recording your survey data on NPMS data entry recording forms. Know how to access any further support you may need.

Please feel free to fill out the below questions to keep for your own development records.

I have enjoyed finding out about:	
Key things I have learned through following these materials:	
Areas I am more confident in following this course:	
Areas I am still not confident and would like more information/experience:	
Suggested further materials I would like to read, watch or use:	